

**MINUTES OF THE REGULAR MEETING
OF THE ELIZABETHTOWN CITY COUNCIL
APRIL 16, 2018**

The Elizabethtown City Council met in regular session in the Council Chambers of City Hall at 4:30 p.m. with Mayor Edna B. Berger presiding.

PRESENT: William R. Bennett, Tony Bishop, Marty E. Fulkerson, Terry Shipp and Ronald B. Thomas

ABSENT: Cindy D. Walker

- I. **INVOCATION:** Invocation was given by Council Member Bishop.
- II. **PLEDGE TO THE FLAG:** Mayor Berger led in the pledge to the flag.
- III. **APPROVAL OF MINUTES – MARCH 19, 2018 & MARCH 26, 2018:** Minutes of the regular meeting held on March 19, 2018 and special meeting held on March 26, 2018 were previously distributed to each Council Member for consideration. There being no corrections or amendments thereto, it was moved by Council Member Thomas, seconded by Council Member Bennett and carried to adopt the minutes as written. Council Members Bennett, Bishop, Fulkerson, Shipp and Thomas voted aye.
- IV. **PRESENTATIONS:**
 - A. STATE THEATER UPDATE: Kelsie Hall, Executive Director, updated the Council regarding activities as the State Theater. Sarah Vaughn, Events Coordinator, discussed the Dinosaur Zoo Live show.
 - B. PLAY TENNIS MONTH: Bo O'Brien, Tennis Commissioner, discussed tennis activities in the community. The annual Block Party will be held on May 26th. Mr. O'Brien also discussed the Governor has proclaimed June 4-8 as Tennis Awareness Week in Kentucky. USTA-KY will be visiting Elizabethtown on June 5th. Mayor Berger presented a proclamation proclaiming May 2018 as Play Tennis Month.
 - C. ELIZABETHTOWN TOURISM & CONVENTION BUREAU UPDATE: Sherry Murphy, Executive Director, updated the Council regarding funding for Roktoberfest and Kentucky High School Basketball Hall of Fame, replacing banners in the downtown area, annual board retreat and activities at the Sports Park. Ms. Murphy also discussed the painting of the water tower located near exit 91 of I-65.
 - D. GREENSPACE: Matt Deneen, Board Member, invited the Council to attend a Film Festival on April 21st at 6:00 p.m. at the State Theater. The proceeds will be used to improve trails.

V. ORDINANCES – SECOND READING:

- A. ORDINANCE NO. 11-2018 – ANNEXING PROPERTY LOCATED AT 2580 BARDSTOWN ROAD: It was moved by Council Member Bennett, seconded by Council Member Fulkerson and carried to give second reading of the above ordinance. City Attorney Deborah Shaw read the ordinance. It was moved by Council Member Bennett, seconded by Council Member Thomas to adopt the above ordinance. A roll call vote was taken.
Voted aye: William Bennet, Tony Bishop, Marty Fulkerson, Terry Shipp and Ronald Thomas
Voted nay: None
Absent: Cindy Walker
- B. ORDINANCE NO. 12-2018 – AMENDING ZONING MAP FOR PROPERTY LOCATED AT 1411 ST. JOHN ROAD FROM RESIDENTIAL-2 (R-2) TO COMMERCIAL-2 (C-2) AS REQUESTED BY NEWCOMB OIL CO.: It was moved by Council Member Fulkerson, seconded by Council Member Thomas and carried to give second reading of the above ordinance. City Attorney Shaw read the ordinance. It was moved by Council Member Shipp, seconded by Council Member Bennett to adopt the above ordinance. A roll call vote was taken.
Voted aye: William Bennet, Tony Bishop, Marty Fulkerson, Terry Shipp and Ronald Thomas
Voted nay: None
Absent: Cindy Walker

VI. MUNICIPAL ORDERS:

- A. MUNICIPAL ORDER NO. 15-2018 – EXTEND THE UNIFORM SERVICE CONTRACT WITH E'TOWN LAUNDRY FOR A 2 YEARS WITH A 2-YEAR RENEWAL OPTION: It was moved by Council Member Fulkerson, seconded by Council Member Thomas and carried to read the above municipal order. City Attorney Shaw read the municipal order. It was moved by Council Member Thomas, seconded by Council Member Bishop and carried to adopt the above municipal order. Council Members Bennett, Bishop, Fulkerson, Shipp and Thomas voted aye.
- B. MUNICIPAL ORDER NO. 16-2018 – AUTHORIZE THE PURCHASE OF A 2018 DODGE 2500 4X4 FROM GLENN'S FREEDOM DODGE IN THE AMOUNT OF \$23,337.00 (STATE BID CONTRACT #758 1800000176): It was moved by Council Member Bennett, seconded by Council Member Bishop and carried to read the above municipal order. City Attorney Shaw read the municipal order. It was moved by Council Member Fulkerson, seconded by Council Member Bennett and carried to adopt the above municipal order. Council Members Bennett, Bishop, Fulkerson, Shipp and Thomas voted aye.

- C. MUNICIPAL ORDER NO. 17-2018 – AUTHORIZING AGREEMENT ADDENDUM FROM HARDIN MEMORIAL HEALTH FOR ATHLETIC TRAINER AT THE ELIZABETHTOWN SPORTS PARK: It was moved by Council Member Fulkerson, seconded by Council Member Thomas and carried to read the above municipal order. City Attorney Shaw read the municipal order. It was moved by Council Member Shipp, seconded by Council Member Fulkerson and carried to adopt the above municipal order. Council Members Bennett, Bishop, Fulkerson, Shipp and Thomas voted aye.
- D. MUNICIPAL ORDER NO. 18-2018 – APPROVING AGREEMENT WITH WESLEY HILLTOP HOUSE AS A SUB-RECIPIENT UNDER THE COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM: It was moved by Council Member Shipp, seconded by Council Member Bennett and carried to read the above municipal order. City Attorney Shaw read the municipal order. It was moved by Council Member Shipp, seconded by Council Member Fulkerson and carried to adopt the above municipal order. Council Members Bennett, Bishop, Fulkerson, Shipp and Thomas voted aye.

VII. MOTIONS:

- A. FREEMAN LAKE PARK OFFICE & AMERICAN LEGION PARK GOLF HOUSE: It was moved by Council Member Bennett, seconded by Council Member Thomas and carried to reject the bids received for the Freeman Lake Park Office Building and American Legion Park Golf House. Council Members Bennett, Bishop, Fulkerson, Shipp and Thomas voted aye.
- B. GREASE TRAP/INTERCEPTOR POLICY: It was moved by Council Member Fulkerson, seconded by Council Member Bennett and carried to amend the Grease Trap/Interceptor Policy to include installation incentives and correct Executive Assistant to City Administrator. (See Attached.) Council Member Bennett, Bishop, Fulkerson, Shipp and Thomas voted aye.

VIII. CITY COUNCIL/INFORMATION ITEMS:

CRUTCHER STREET RAILROAD CROSSING: Don Hill, Public Work Superintendent, stated that he was contacted by CSX Railroad regarding the railroad crossing on Crutcher would be closed starting today for the next 7 days. Mr. Hill noted that CSX Railroad is hoping to have the work complete on Friday.

- IX. **CLOSED MEETING**: It was moved by Council Member Bennett, seconded by Council Member Fulkerson and carried to close the meeting pursuant to KRS 61.810(1) to conduct deliberation on future acquisition or sale of real property by the City and to discuss the general nature of existing and possible litigation by the City. Council Members Bennett, Bishop, Fulkerson, Shipp and Thomas voted aye.

Council Member Fulkerson left the meeting at 6:15 p.m.

- X. **OPEN MEETING:** It was moved by Council Member Thomas, seconded by Council Member Shipp and carried that the meeting be opened. Council Members Bennett, Bishop, Shipp and Thomas voted aye.
- XI. **ADJOURNMENT:** It was moved by Council Member Thomas, seconded by Council Member Bennett and carried that the meeting be adjourned. Council Members Bennett, Bishop, Shipp and Thomas voted aye. Meeting adjourned at 6:45 p.m.

EDNA B. BERGER, MAYOR

ATTESTED TO:

MARY CHAUDOIN, CITY CLERK

Grease Trap/Interceptor Policy

NEW ESTABLISHMENTS

New establishments involved in the preparation of food for retail/wholesale, commercial or institutional purposes are required to install and maintain a grease trap interceptor as defined in the Elizabethtown Sewer Use Ordinance (SUO) #11. If the establishment will offer food that is served without cooking, mixing or preparation other than microwave warming, the City may issue a variance providing for installation of undersink traps. In such instances, the minimum size requirement is the equivalent of a 20-gallon per minute/40 pound capacity trap. The number of units required and placement will be determined by the City.

EXISTING ESTABLISHMENTS

Existing establishments operating with nonconforming traps will be required to install and maintain a grease interceptor in full compliance with SUO #11 when one of the following occurs:

- Grease related issues downstream of the establishment are reported.
- Upgrade/expansion of the kitchen facility is proposed.
- Upgrade/expansion of the establishment if a full service establishment or institution.
- Change of business ownership.

Existing establishments may receive a variance from upgrading a nonconforming trap/interceptor if installation of a conforming interceptor is not physically feasible. In order to be considered for a variance, the establishment must provide technical documentation detailing reasons installation is not feasible. The City will make the decision of feasibility after review of submitted information.

ESTABLISHMENT WITH VARIANCE

Establishments operating with a variance issued for the serving of assembled or warmed food will be required to install and maintain a grease interceptor in full compliance with SUO #11 if service changes to include prepared foods.

INSTALLATION INCENTIVE

To encourage the development of certain areas in the community, the City will install grease trap interceptors in the "Downtown Project Area" and the Exit 91 Targeted Economic Improvement Area (91TEIA). [~~The City's redevelopment of the area designated as the "Downtown Project" includes provisions for the utilization of City installed grease interceptors.~~] Interested businesses shall contact the City regarding the requirements and availability of such interceptors before determining the feasibility of access to this service.

APPEALS

Any decision by the staff of the wastewater department regarding SUO #11 may be appealed to the City's SUO Review Committee for final determination. The Committee shall consist of the Mayor, [~~Executive Assistant~~], **City Administrator**, one City Council Member, Water/Wastewater Superintendent and City Engineer.